

# Let Our Team Help You!



## Need Money? 18 - 21 Years Old?

### Want a Job?

- Resume help
- Paid internships
- Career exploration
- Job search assistance

### Headed for Training?

- Financial Aid exploration
- Scholarships
- Tools, textbooks, supplies
- High School/GED completion

Eligibility criteria apply.

●  
**Call 676 3239 today  
for more information!**



101 Prospect Street  
Bellingham

## WORKSHOP CALENDAR

Take one or all, in any order

### MONDAYS 1:30-4:30pm - Skills and Abilities Analysis

Job seekers continually face change and choices. Learn to identify, demonstrate and package with confidence, your skills and personal qualities in ways meaningful to employers.

### TUESDAYS 9:00 am-Noon - Perfecting Applications

Learn how employers read applications and how to meet their expectations. Explore how to organize your skills and abilities and communicate them in writing. Leave the workshop with a master application. Please bring names, addresses and dates of employment and education with you to the workshop.

### TUESDAYS 1:30-4:30pm - Effective Resumes & Cover Letters

Convey to a prospective employer who you are, what you know, and what you have to offer. Learn what resume and cover letter format best displays your skills, knowledge and abilities in order to attract employers and obtain more interviews.

### FRIDAYS 9:00 am-Noon - Interviewing Techniques

Handling an employment interview is a necessity for any job seeker. Learn valuable interviewing tips and practice answers to frequently asked - and sometimes difficult - questions in a supportive, realistic environment.

### FRIDAYS 1:30-4:30pm - Job Search Strategies

Find employers in your area and create a targeted job search strategy. Learn ways to find the best job search methods as a key to your success. Learn how to research your labor market, develop networks, and conduct informational interviews.

Visit us at: [www.WorkSourceNorthwest.com](http://www.WorkSourceNorthwest.com)